



## 2026 | License Renewal Worksheet | Continuing Education (CE) Requirements Renewal Cycle July 1, 2024- June 30, 2026

### GENERAL INFORMATION

- | This worksheet is simply a tool to help track your required CE; do not submit to LLR or CTAR
- | In addition to completing your required CE hours, you must also renew your license online with LLR prior to expiration date
- | If you think you qualify for an exemption from CE, contact the South Carolina Real Estate Commission at 803.896.4400 to verify

CE hours, for odd-year license renewal cycle, are to be completed within the July 1, 2024 - June 30, 2026 time frame.

**CE Summary: 10 hours for license renewal with the SC Real Estate Commission/LLR (specific to license type below),**

**PLUS CTAR Realtor® members are required to complete an additional 6 hours of CE = 16 hours CE total.**

Please refer to the following CE requirement details:

### LLR- SOUTH CAROLINA REAL ESTATE COMMISSION REQUIRMENTS

#### CHECK YOUR LICENSE TYPE:

> SALESPERSON & BROKER LICENSE TYPES must complete the 4-hour Core Course + 6 Elective Hours= 10

Date Completed

\_\_\_ | \_\_\_ | \_\_\_

**CORE: When in Doubt, Disclose, Disclose, Disclose (4 hours)** if completed between 7/1/24 - 8/31/24 OR

**CORE: Legal Hot Tips (4 hours)** if completed between 9/1/24 - 6/30/26

+

Date Completed

\_\_\_ | \_\_\_ | \_\_\_

Hours

\_\_\_\_\_

Elective Course Title(s) 6 hours

\_\_\_\_\_

\_\_\_ | \_\_\_ | \_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_ | \_\_\_ | \_\_\_

\_\_\_\_\_

\_\_\_\_\_

Or

> BROKER-IN-CHARGE LICENSE TYPE must complete the 4-hour Core Course + 4 hour BIC course + 2 Elective Hours= 10

Date Completed: \_\_\_ | \_\_\_ | \_\_\_

**CORE: When in Doubt, Disclose, Disclose, Disclose (4 hours)** if completed between 7/1/24 - 8/31/2024 (OR)

Date Completed: \_\_\_ | \_\_\_ | \_\_\_

**CORE: Legal Hot Tips (4 hours)** if completed between 9/1/2024-6/30/2026 +  
**(AND) BIC Mandatory Course: Risk Management for BIC's - OR -BIC Duties and Responsibilities? (4 hours)**

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Date Completed: \_\_\_ | \_\_\_ | \_\_\_

Elective Course Title

(2 hours):

\_\_\_\_\_

### CTAR – REALTOR® MEMBERSHIP REQUIRMENTS

CTAR Realtors® must complete an additional 6 hours of CE. If you have not yet met the current NAR Code of Ethics and/or (new) Fair Housing requirements, we suggest you include them as part of your CTAR 6 hours. To learn more about the current NAR Code of Ethics & New Fair Housing cycle and approved course requirements go to: NAR.Realtor

Date Completed

\_\_\_ | \_\_\_ | \_\_\_

Hours

\_\_\_\_\_

Course Title(s) (6 hours)

\_\_\_\_\_

\_\_\_ | \_\_\_ | \_\_\_

\_\_\_\_\_

\_\_\_\_\_

For more information on license renewal, please visit [www.CharlestonRealtors.com/LicenseRenewal](http://www.CharlestonRealtors.com/LicenseRenewal)